

Training agreement in the context of
European Mobility.
Agreement between the vocational training
school and the host company



School year 2023-2024

Between the host company :

Name and address or seal :

Accreditation n°:

Activities:

Legally represented by :

Field of expertise :

Tel :

E-mail :

Fax :

Mobile :

The vocational training school which the pupil currently attends:

Lycée des métiers d'art, du bois et de l'ameublement

Rue André-Charles Boulle

BP 53

31250 REVEL (FRANCE)

Represented by Mr. Jérôme TESSEYRE, Principal of the school.

Tel : +33 5 61 83 57 49

Referring teacher :

Mobile :

E-mail : 0310088c@ac-toulouse.fr E-mail :

Accreditation N°: 2022-1-FR01-KA120-VET-000109671

The pupil:

First name and Surname :

Class :

Date of birth : / /

Mobile :

E-mail :

Parent's mobile :

Sex:

Nationality:

His or her legal representative (if under 18)

Term or periods:

It will start on the and finish on

the For a total duration of weeks.

The following is agreed.

Copy for:

☐ Firm (or host establishment)

☐ Technical college

☐ Student

See the labour code, articles R.4153-39 à R.4153-48, D.4153-2 à D. 4153-4 and D.4153-15 à D. 4153-37,
See the education code, articles. L 124-1 à 20 and D. 124-1 à D. 124-9,

Article 1: Purpose

The purpose of this agreement is to set up for the benefit of the designated pupil/student an in-house training period either voluntary or made compulsory by the official programme of his/her education or study.

This training course shall correspond to an application, an introduction or a training period in the work environment related to the teaching followed in the vocational training school.

It shall be monitored and supervised by a company representative appointed for this purpose by the head of the host company if not himself. The pupil/student shall participate in the tasks specified in the pedagogical appendix, which is part of this agreement. In no case may his/her participation in these activities be detrimental to the employment situation in the host company. The trainee shall be bound to respect professional ethics..

Article 2: Working conditions: site, hours, leave entitlement, health and safety

The trainee shall retain his/her pupil/student status throughout his/her training period and will therefore remain under the authority of the principal of the vocational training school.

He is bound to respect the general rules applying in the host company, particularly with regard to safety, working hours and discipline, subject to the specific provisions on the protection of young people at work, in application of the Directive n° 94/33/CE of 22 June 1994.

-Working hours:

According to the legal dispositions in the host country, the working hours per week are as follows 35 hours.

-Exemption for the use of dangerous machines and products.

For trainees, under the age of 18, the principle of exemption for the use of dangerous machines and products shall also be applicable to the host company during the training period according to the European Provisions as applied in each country (Directive n° 94/33/CE of 22 June 1994).

(Should any official document authorizing the use of dangerous machinery be needed, please enclose a copy of the document signed by the competent authorities.)

Article 3: Staff in charge of the training

The people mentioned below are in charge of the training of the trainee in the host organization in application of this agreement:

Surname:

First name:

Date of birth:

Qualification:

Position:

Article 4: Discretionary payments

Because of his/her status as a pupil/student, the trainee may not claim any salary from the host company. A discretionary allowance may nevertheless be awarded on condition that the regulations applicable in the sending and host country are respected.

Article 5: Accommodation, transport and other costs accommodation

In application of this agreement the trainee's accommodation will be found by :

The host company/organisation

The vocational training school

The trainee

Other Please specify:

Accommodation will be financed by.....for an amount agreed between the partners

Meals

In application of this agreement the trainee meals will be financed by or directly provided by: The host company/organisation

The vocational training school

The trainee

Other Please specify:

Transport

The trainee's transportation, from home to the place where he is accommodated, namely.....(specify the exact place in the host country) will be financed by or directly provided by

-The host company/organisation.

-The vocational training school

-The trainee

Other Please specify:

In application of this agreement the trainee's transportation (from the accommodation place to the host organization) will be financed by or directly provided by

-The host company/organisation

-The vocational training school

-The trainee

Other Please specify:

Article 6: Social insurance and occupational accidents

The trainee benefits from the legislation on occupational accidents in the country of origin.

In the event the trainee is involved in an accident, either in the course of work, or during the daily transportation to and from the host company/organisation, the responsible person in the host company/organisation shall inform the principal of the vocational school on the day the accident occurred or at the latest within 24 hours.

The accident at work declaration must be made by the principal of the vocational training school, by registered letter with acknowledgement of receipt, to the social mutual aid fund the school depends on within 48 hours, excluding Sundays and Public Holidays, counting from when the information is given by the host company.

Article 7: Insurance – third party and professional liability

-The sending school principal shall make the necessary provisions to cover his third party liability each time it is engaged:

Insurance Company: MAIF and Contract number: n°1436136B

-The host company head shall make the necessary provisions to cover his third party liability each time it is engaged:

Insurance Company: and Contract number:

-The pupil/student must be covered by specific insurance for the damage he might cause to the property of the head of the host company Insurance Company

and contract number

-Damage occurring outside the host company and during activities that are external to the work has to be covered by the pupil.

Article 8: Repatriation

The teaching establishment will ensure the pupil's repatriation in the event of the termination of the

In the case the pupil/student arbitrarily breaks this agreement, it will be up to the school to claim the reimbursement from the pupil/student or his/her legal representative if he is a minor.
(it is recommended to take out insurance against this).

The sending vocational school will ensure the supervision of the training in the host country. The conditions for this supervision will be described in the pedagogical appendix established by the trainee's school.

Telephone/Fax/E-mail:

In any event, the head of the host company may decide, after having informed the principal of the vocational training school, to terminate the course in advance in case of serious lack of discipline on the part of the trainee.

The principal of the vocational training school may terminate the training course at any time if the host company no longer meets the labour legislation in the host country.

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Annexe 1: TRAINING ANNEX

1. Student's daily hours :

	A.M.	P.M.
Monday	h - h	h - h
Tuesday	h - h	h - h
Wednesday	h - h	h - h
Thursday	h - h	h - h
Friday	h - h	h - h
Saturday	h - h	h - h

Total weekly hours: h

In case of absence, the student or his family have to prevent immediately the College's school administration office and the firm (or host establishment).

2. Terms and conditions of the meeting between the referring teacher and the tutor to control the work-placement continuity :

Before: ☐ call ☐ visit

During and/or at the end: ☐ call ☐ visit

In case of problem, contact the referring-teacher or the Delegated Director for Professional and Technological Training.

3. Objective assigned and expertise to acquire or develop during the work-placement :

4. Planned activities during the work-placement :

5. Work made, facilities or products used submitted to the exemption procedure for work prohibited to minors students.

6. Terms and conditions of the work-placement assessment in referring to the exam regulation of the prepared diploma.

7. Terms and conditions of the work-placement in referring of the exam regulation of the prepared diploma :

Work-placement assessed for the diploma's exam: ☐ yes ☐ no

ANNEXE 2: FINANCIAL ANNEX

1. Advantage offered by the firm (or host establishment) :

Does the firm (or host establishment) contribute to the expenses caused to the student during the work-placement?

☐ Yes ☐ No

If yes:

☐ Catering expenses:

Being per meal:

☐ Travel expenses:

Being per day:

☐ Accommodation expenses:

Being per night: